Dear Conference Participant,

We are so pleased you will be attending the ***Faith Leaders Conference: Care at Life’s End****.*

The program will be held at XXX Conference Center. Parking is located at the XXX Lot, adjacent to the XXX Conference Center at 3900 Pacific Avenue. Please allow at least 15 minutes to park and walk to the conference. We request that you ***arrive no later than 8:00 a.m****.* to register and enjoy breakfast before we begin the program at 8:30 a.m.

In preparation for the session which will focus on the actual work of a spiritual care provider in end-of-life care, we would like you to complete the enclosed worksheets:

* *Life Activities*
* *Personal Priorities & Spiritual Values*
* *Advance Directive*

If you already have a completed advance directive, please feel free to substitute it, but we would ask that you bring it with you to the seminar.

Thank you in advance for your participation. We look forward to spending the day with you.

Sincerely yours,

Bob Smith, DO, CMD
Conference Chair

**Attached: Pre-conference worksheets and parking lot/conference center map**